



Online Registration

Existing District families can enroll via Parent Portal

Platte County R-3's student and parent information system (SISK12 Parent Portal) allows parents access to important, up-to-date student information. This system now allows existing District families to enroll their students for Kindergarten-8th grade Summer School or re-enroll their students for the next school year. Online enrollment periods will open at different times. Parents should wait for notification for each type of enrollment. **Please follow the steps below to complete online registration.**

Log on to Parent Portal

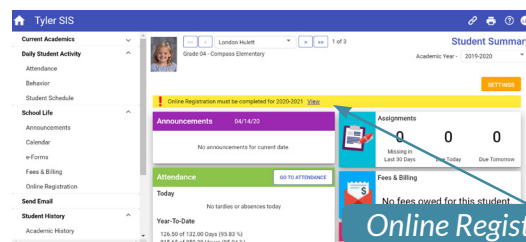
Access the parent portal page from the **"Grades"** icon or **Parent Tab** of the District's website.



Input your user name (the email address provided on your Parent Portal registration form). Input your password. If you forget your password, click the **"Forgot your password?"** link or contact your child's school.

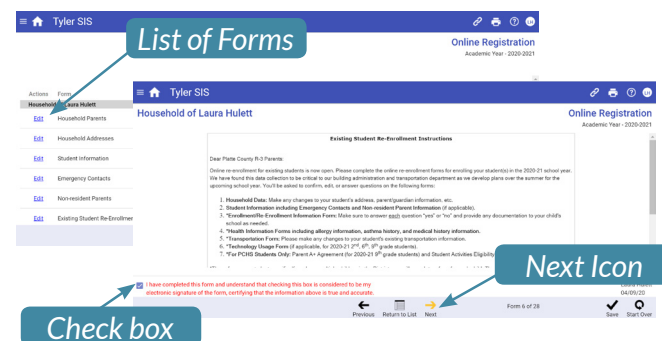
Click on the Online Registration Link

From the Parent Portal home screen, locate and click on the link within the "Online Registration" yellow bar.



Complete Each Form in the List

Complete each form in the list by clicking "Edit." When each form is complete, check the check box (next to the red text) to authenticate your entries, and then click the yellow "Next" icon to proceed to the next form on the list.



Return to List and Submit Forms

When all forms are completed, click “Return to List.”

The screenshot shows the 'Online Registration' page for the household of Laura Hulett. At the bottom of the page, there is a navigation bar with buttons: 'Previous', 'Return to List', 'Next', 'Save', and 'Start Over'. A blue callout box with an arrow points to the 'Return to List' button, containing the text 'Return to List Icon'.

Then click “Submit Forms” to submit your information. Upon submitting your online enrollment, you’ll receive a confirmation on the screen. Click “Ok” to complete your submission.

The screenshot shows the 'Online Registration' page with a 'Submit Forms?' dialog box open. The dialog box contains the text: 'All forms are marked complete but have not yet been submitted to the schools. Do you want to submit the forms now?'. There are 'Yes' and 'No' buttons, and an 'Ok' button at the bottom. A blue callout box with an arrow points to the 'Ok' button.

Confirmation Message

Finally, a message confirming your submission will display on the screen.

The screenshot shows the 'Online Registration' page with a 'Congratulations!' message displayed. The message says: 'Your forms have been successfully submitted. The forms will now be reviewed by the school district. If any changes need to be made, you will receive an email letting you know. Otherwise, you will receive an email letting you the forms have been accepted and the process is complete. Thank you for using Online Registration.' There is an 'Ok' button at the bottom right of the message.

Who can I contact if I have questions?

If you have questions regarding Tyler SISK12 Parent Portal or Online Registration, please contact your child’s school for assistance.

